

About the Grant

* indicates a required field

The objective of the NSW Aboriginal Languages Week Grant Program is to support events and activities that celebrate Aboriginal Languages in NSW to:

- Raise awareness of the history and future of NSW Aboriginal Languages
- Showcase NSW Languages work and celebrate Languages achievements
- Increase support for NSW Languages revitalisation and promote “best practice” Languages use
- Encourage participation in Languages learning, particularly young Aboriginal people
- Connect mob to Languages learning, education, and employment opportunities
- Aligns with the objectives and functions of the *Aboriginal Languages Act 2017* (NSW) and aligns with the *Aboriginal Languages Trust Strategic Plan 2022 - 2027* (<https://www.alt.nsw.gov.au/learn/strategic-plan-2022-2027/>)

You should read the program documentation available on the website before starting an application and contact the Aboriginal Languages Trust if you need more information by phone on **1300 036 406** or email at **grants@alt.nsw.gov.au**

Funding can be used for projects that meet any of the aims and objectives of NSW Aboriginal Languages Week Grant Program. The following are examples of the types of activities that may be funded. Projects do not need to be limited to these examples:

- Community gatherings, festivals and fundays that celebrate and promote Aboriginal Languages within NSW
- Public exhibitions
- Language workshops
- Language classes
- Language themed sporting and arts activities or competitions

Funding can be used for:

- To purchase materials and consumables such as art supplies, personal and protective equipment (PPE) and catering (excluding alcohol) – for the purpose of the project, activity or event.
- To pay workshop facilitators, Language practitioners, Elders and Language knowledge holders.
- For rental or hire fees for the purpose of the project, activity or event.

Funding cannot be used for:

- Activities and events that have already been held.
- Capital purchases, such as buildings, construction capital works including renovations, or purchase of land.
- Purchasing or leasing large equipment, including any type of vehicle.
- Buying a business or tools of trade.
- Sitting fees, travel allowance, or costs associated with membership of Board/Councils.
- International travel costs; proposals for domestic travel need to demonstrate benefit to the project, organisation, or community.
- Costs that are not directly associated with the delivery of the project, activity or event.

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Instructions for Applicants

Before completing this application form, you should have read the program guidelines.

Incomplete applications and/or applications received after the closing date will not be considered.

Application Number

This field is read only.

The identification number or code for this submission.

Program Details

NSW Aboriginal Languages Week Grant Program 2026

This field is read only.

The program this submission is in.

Disclaimer

The Applicant acknowledges and agrees that:

- submission of this application does not guarantee funding will be granted for any project, and the Department expressly reserves its right to accept or reject this application at its discretion;
- it must bear the costs of preparing and submitting this application and the Department does not accept any liability for such costs, whether or not this application is ultimately accepted or rejected; and
- it has read the Funding Guidelines for the Program and has fully informed itself of the relevant program requirements.

Use of Information

By submitting this application form, the Applicant acknowledges and agrees that:

- if this project application is successful, the relevant details of the project will be made public, including details such as the names of the organisation (Applicant) and any partnering organisation (state government agency or non-government organisation), project title, project description, location, anticipated time for completion and amount awarded;
- the Department will use reasonable endeavours to ensure that any information received in or in respect of this application which is clearly marked 'Commercial-in-confidence' or 'Confidential' is treated as confidential, however, such documents will remain subject to the Government Information (Public Access) Act 2009 (NSW) (GIPA Act); and

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- in some circumstances the Department may release information contained in this application form and other relevant information in relation to this application in response to a request lodged under the GIPA Act or otherwise as required or permitted by law.

Privacy notice

By submitting this Application form, the Applicant acknowledges and agrees that:

- the Department is required to comply with the Privacy and Personal Information Protection Act 1998 (NSW) (the Privacy Act) and that any personal information (as defined by the Privacy Act) collected by the Department in relation to the program will be handled in accordance with the Privacy Act and its privacy policy (available at: <https://www.dpc.nsw.gov.au/privacy>);
- the information it provides to the Department in connection with this application will be collected and stored on a database and will only be used for the purposes for which it was collected (including, where necessary, being disclosed to other Government agencies in connection with the assessment of the merits of an application) or as otherwise permitted by the Privacy Act;
- it has taken steps to ensure that any person whose personal information (as defined by the Privacy Act) is included in this application has consented to the fact that the Department and other Government agencies may be supplied with that personal information, and has been made aware of the purposes for which it has been collected and may be used.

Conflict of Interest

A conflict of interest does not mean you cannot apply for the Grant opportunity. It allows ALT to manage risk and transparency with Government, Community, other Applicants and the ALT Board. If there is an issue ALT will contact you to work through any internal processes and controls.

I declare that there is / is not a known, actual or perceived conflict of interest with ALT staff, executives or Board Members. *

- ☐ There is a potential conflict of interest
- ☐ There is not a potential conflict of interest

ALT Board or Staff Member Involvement

I declare that no ALT Board Member or staff member is involved with this application *

- ☐ An ALT Board or staff member is involved
- ☐ An ALT Board or staff member is not involved

Board or Staff Member Details

Please provide details of how the Board Member or staff member was involved with this application *

Conflict of Interest Details

Please provide details of the known, actual or perceived conflict of interest *

Applicant Details

* indicates a required field

Applicant Details

Applicant *

☐ Individual ☐ Organisation

Organisation Name

Title	First Name	Last Name

Are you applying as an Organisation/Group, Sole Trader or Unincorporated Community/Group? *

- ☐ Organisation/Group
- ☐ Sole Trader
- ☐ Unincorporated Aboriginal Community/Group

Applicant ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

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Must be an ABN.

Is your organisation/group a current recipient of tier 2 or tier 3 of the Aboriginal Languages Centre Partnership Program? *

☐ Yes ☐ No

Contact Details

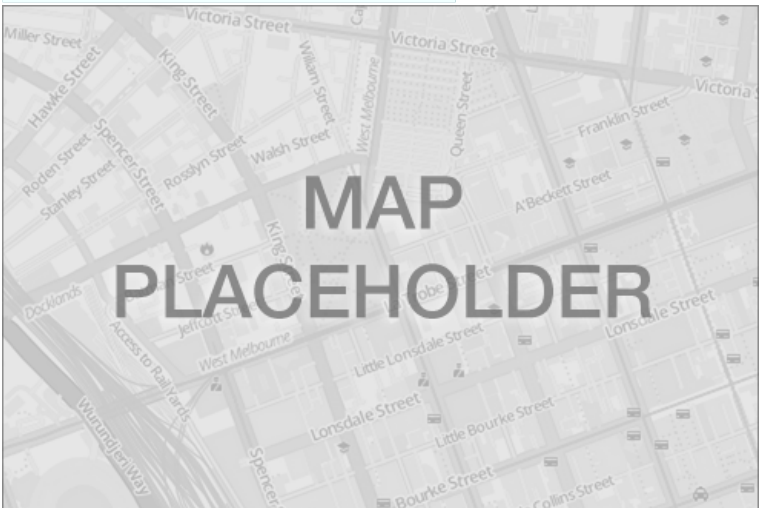
Contact person *

First Name

Last Name

Organisation Primary Address

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Applicant Primary Phone Number *

Must be a number.

Applicant Email Address *

Applicant Website

Bank Details

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Please provide a recent bank statement of the account you would use to receive the grant funding IF successful.

You do not have to show transaction details, however, the statement **must** contain:

- Clearly show the BSB, account number, name and address of the organisation.
- Be a statement on a financial institution letterhead
- **NOT** be an online transaction list.

*

Attach a file:

Bank Account *

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

When to use an Auspice

1. When the Applicant is Unincorporated or Unregistered:

- Many grants require applicants to be incorporated associations, companies, or other legal entities.
- If you are a sole trader or a group of individuals, a new organisation, or lack the required legal status, an auspice agreement can help you access funding.
- The auspicing body (the incorporated organisation) takes on the legal and financial responsibility for the grant, while the applicant group (the auspicee) carries out the project.

2. When the Applicant Lacks Resources or Expertise:

- An auspicing organisation can provide valuable resources like administrative support, financial management, and access to their networks.
- Auspices help ensure compliance with Grant Guidelines and assist with reporting requirements, such as acquittals.
- The auspicing body can also offer guidance on project planning, implementation, and reporting.

3. To provide assistance to the Applicant with capacity building.

- While new to grant management, an auspice can allow the Applicant to focus on the project, to build capacity to manage the grant over time.

It's crucial to carefully read the grant guidelines to understand if an auspice arrangement is necessary or permitted.

An Auspice must be a separate entity, unrelated to the applicant organisation.

Is an auspice going to be used for the funding? *

☐ Yes

☐ No

Auspice Details

* indicates a required field

Auspice Details

Auspice Organisation's Name *

Organisation Name

Auspice Responsible Person's Name *

This will be the person responsible for signing the Funding Agreement if successful for the grant.

Responsible Person's Position *

What position do they hold in the organisation/company

Responsible Person's Contact Number *

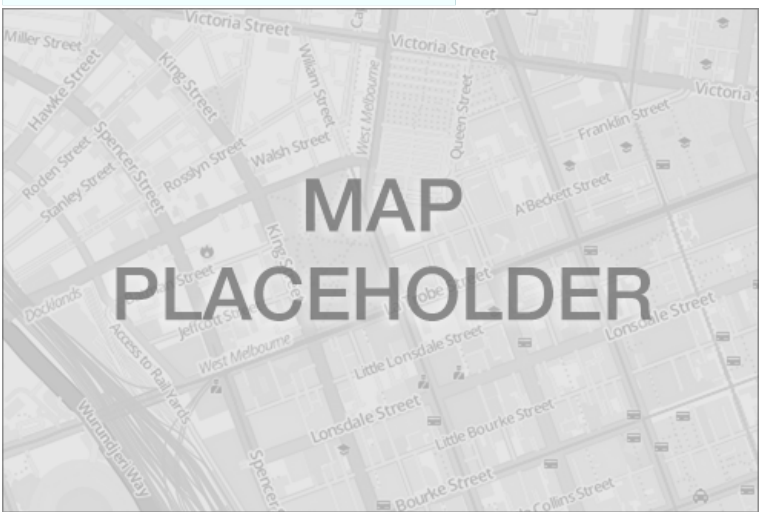
Must be a number.

Alternative Contact Number

Must be a number.

Auspice's Primary Address *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

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Responsible Person's Email *

Auspice ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity Name	
ABN Status	
Entity Type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main Business Location	

Must be an ABN.

Which organisation type is the Auspice Organisation? *

- ☐ Aboriginal Corporation registered under the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Cth).
- ☐ A company incorporated in Australia under the Corporations Act 2001 (Cth).
- ☐ A Local Aboriginal Land Council (LALC) under the Aboriginal Land Rights Act 1983 (NSW).
- ☐ An Incorporated Association under state legislation.
- ☐ An Incorporated Cooperative under state legislation
- ☐ An Incorporated trustee on behalf of a trust

Auspice's Bank Account *

Account Name

BSB Number Account Number

Must be a valid Australian bank account format.

Please provide a recent bank statement of the account you would use to receive the grant funding IF successful. *

Attach a file:

A minimum of 1 file must be attached.

If bank statement shows more than one account, please highlight account to be used.

You do not have to show transaction details, however, the statement **must** contain:

- Clearly show the BSB, account number, name and address of the organisation.

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- Be a statement on a financial institution letterhead
- **NOT** be an online transaction list.

Please attach a letter from the Auspice Organisation confirming that the Auspice Agreement is valid and current *

Attach a file:

A minimum of 1 file must be attached.

The Auspice Organisation must demonstrate that they are an Aboriginal Community Controlled Organisation, with at least 51% or more Aboriginal people on the governing body.

The following documents are examples of what can be provided:

- Organisational rulebook or constitution that includes governance structure;
- Certification of membership with the Indigenous Chamber of Commerce;
- Supply Nation registration;
- Documentation showing membership of a peak Aboriginal organisation such as NSW Aboriginal Land Council (NSWALC), NSW Aboriginal Education Consultative Group (NSW AECG), Aboriginal Health Medical Research Council of NSW (AHMRC), National Aboriginal Community Controlled Health Organisation (NACCHO)

Evidence that the Auspice Organisation is an Aboriginal Community Controlled Organisation *

Attach a file:

A minimum of 1 file must be attached.

The Auspice Organisation must demonstrate that they are a not-for-profit organisation.

One of the following must be provided

- ABN associated with current Australian Charities and Not-for-Profit Commission (ACNC) registration
- Organisation rulebook or constitution that states the organisation is not profit making
- Declaration that the organisation will operate on a not-for-profit basis, consistent with ACNC definitions.

Evidence that the Auspice is a not-for-profit organisation *

Attach a file:

A minimum of 1 file must be attached.

To be eligible for the Aboriginal Languages Week each the Auspice Organisation must demonstrate they have current Public Liability Insurance for no less than \$10,000,000 per claim.

Evidence of the Auspice Organisation's Public Liability Insurance *

Attach a file:

A minimum of 1 file must be attached.

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Date Public Liability Insurance Certificate Expires *

Must be a date.

Organisation/Group details

* indicates a required field

To be eligible for the Aboriginal Languages Week Grant Program, each organisation or group needs to show that it is an Aboriginal Community Controlled organisation that has 51% or more Aboriginal people on the governing body.

The following documents are examples of what can be provided;

- Organisational rulebook or constitution that includes governance structure;
- Certification of membership with the Indigenous Chamber of Commerce;
- Supply Nation registration;
- Documentation showing membership of a peak Aboriginal organisation such as NSW Aboriginal Land Council (NSWLALC), NSW Aboriginal Education Consultative Group (NSW AECG), Aboriginal Health & Medical Research Council of NSW (AH&MRC), National Aboriginal Community Controlled Health Organisation (NACCHO)

Evidence of 51% or more Aboriginal people are on the governing body *

Attach a file:

A minimum of 1 file must be attached.

To be eligible for the Aboriginal Languages Week Grant Program, each organisation or group needs to show that it is a not-for-profit organisation.

One of the following must be provided

- ABN associated with current Australian Charities and Not-for-Profit Commission (ACNC) registration
- Organisation rulebook or constitution that states the organisation is not profit making
- Declaration that the organisation will operate on a not-for-profit basis, consistent with ACNC definitions.

Evidence of not-for-profit status *

Attach a file:

A minimum of 1 file must be attached.

Please select your organisation type *

- ☐ Aboriginal Corporation registered under the Corporations (Aboriginal and Torres Strait Islander) Act 2006 (Cth).
- ☐ A company incorporated in Australia under the Corporations Act 2001 (Cth).
- ☐ A Local Aboriginal Land Council (LALC) under the Aboriginal Land Rights Act 1983 (NSW).
- ☐ An Incorporated Association under state legislation.
- ☐ An Incorporated Cooperative under state legislation.
- ☐ An Incorporated trustee on behalf of a trust.

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To be eligible for the Aboriginal Languages Week each organisation or group needs to demonstrate they have current Public Liability Insurance for no less than \$10,000,000 per claim.

Public Liability Insurance Certificate *

Attach a file:

A minimum of 1 file must be attached.

Date Current Public Liability Insurance Certificate expires *

Must be a date.

Sole Trader / Unincorporated Aboriginal Community Group

* indicates a required field

The Aboriginal Languages Trust understands that providing Proof of Aboriginality can be difficult. If you are unsure of what kinds of documentation to provide, or would like to discuss this requirement for the Aboriginal Languages Week Grant Program, please contact us on [1300 036 406](tel:1300036406) or by emailing us at grants@alt.nsw.gov.au

Proof of Aboriginality *

Attach a file:

A minimum of 1 file must be attached.

Please provide a written declaration that the project will function on a not-for-profit basis, consistent with ACNC definitions. *

Word count:

Project / Event / Program Details

* indicates a required field

Project Details

If applying with an auspice, all questions about the auspice have been asked. All future questions will be about you (the applicant) and the event/project.

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Project / Event / Program Title *

Brief Description *

Word count:

Anticipated Start Date *

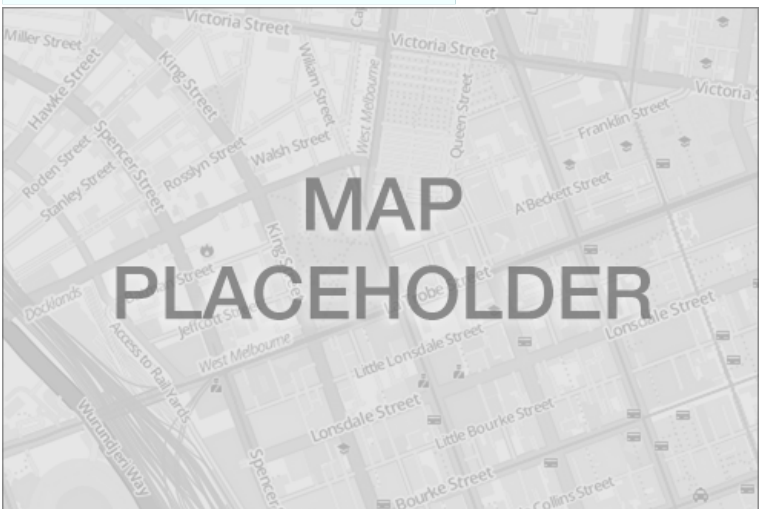
Must be a date and no earlier than 24/7/2026.

Anticipated End Date *

Must be a date and no earlier than 18/10/2026.

What is the primary location of your project? *

Address



Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required. Country must be Australia

Key Project Personnel

Name	Organisation	Role	Experience	Additional Information / Notes
One per row. Add more rows if you want to list additional key project personnel				

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Milestones and Risks

* indicates a required field

Which Aboriginal Country will your project be delivered on? *

Which NSW Aboriginal Language/s will benefit from your project? *

Which objectives of the NSW Aboriginal Languages Week Grant Program does this project align with? *

- ☐ Raise awareness of the history and future of NSW Aboriginal Languages
 - ☐ Showcase NSW Languages work and celebrate Languages achievements
 - ☐ Increase support for NSW Languages revitalisation and promote "best practice" Languages use
 - ☐ Encourage participation in Languages learning, particularly young Aboriginal People
 - ☐ Connect mob to Languages learning, education and employment opportunities.
 - ☐ Aligns with the objectives and functions of the Aboriginal Languages Act 2017 (NSW) and Aboriginal Languages Trust Strategic Plan 2022 - 2027
- At least 1 choice must be selected.

[Aboriginal Languages Trust Strategic Plan 2022-2027](#)

[Aboriginal Languages Act 2017](#)

Project Milestones and Key Deliverables

Please detail the administrative stages or activities expected to be completed as part of the project.

Milestone and Deliverables	Expected start date	Expected end date	Explanatory notes
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Please provide detail for one Milestone per row. e.g., Planning; recruitment; evaluation. Add more rows if you want to list additional milestones. Please include detail of all	Please ensure you have entered the full year Must be a date and no earlier than 24/7/2026.	Please ensure you have entered the full year Must be a date and no earlier than 24/7/2026.	
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Deliverables that are part of the Milestone.			

Risks and Dependencies

Please detail any risks or uncertainties in the delivery of the project, and how each of these will be managed.

Please include only one risk or dependency per row. Add more rows if you want to list additional risks or dependencies.

Risk or dependency description	How the risk will be managed
For example, you may require approval, have stretched resources, or time constraints for delivery	You should provide an explanation of how you will prevent or treat the risk or dependency

Budget

* indicates a required field

Auspice Budget Details

The total project cost plus the auspice fee combined must not exceed the maximum applicable amount of \$6,000.

Total Project Cost *
Must be a number.

Total Auspice Fee *
Must be a number.

Grants between \$1000 and \$6000 are available

Total Amount to Request
This number/amount is calculated.

Please enter this figure into the "Total Amount Requested" question below.

Budget

Grants between \$1000 and \$6000 are available**If using an Auspice, please ensure you have entered the "Total Amount to Request" figure below.**

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Total Amount Requested *

Must be a dollar amount and between 1000 and 6000.

Project Budget

Please outline your project expenses in the expenditure table below.

Please ensure that all line items are separate.

For example:

Marketing and Promotion \$2,000.

Should be entered as below:

Marketing \$1,000 Promotion \$1,000

These expenses must be GST free. Please note:

If paying workshop facilitators, Language practitioners, Elders and/or Language knowledge holders, please provide the rate they will be paid and how many hours/days of work

Budget Item

Budgeted Amount (GST ex c)

Provide clear descriptions for each budget item. Examples of expenses could include 'onsite power & water for 6 months', 'office supplies', 'part-time staffer x 40 hours'.	Enter the total amount to be expended on this budget item. Must be a dollar amount.	Please include a brief description of the budget item. (e.g. Marketing notes might be 20 posters at \$50 each)

Stop!

Please review your above answers, the total amount requested cannot be less than \$1,000 or exceed \$6,000.

ALT support details

* indicates a required field

Event Details

To help Aboriginal Languages Trust (ALT) support and promote your funded event, please provide responses to the following questions.

A public event generally refers to an organised gathering held in a public space, where anyone is able to attend.

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Is this a public event? *

☐ Yes

☐ No

How ALT Can Support You

- **ALT Promotion Packs** are available to support your event. These include stakeholder kits with logos, branding guidelines and other materials to help promote your event in a culturally appropriate and respectful way. These will be provided to you, prior to the event taking place.
- If you would like, we can share your event on our social media channels and other networks to help raise awareness and community engagement.

Please let us know how we can best support your work in celebrating and revitalising Aboriginal Languages.

Would you like ALT to promote the event in the lead-up? *

☐ Yes

☐ No

Please provide the details of the main contact person for this event

First Name

Last Name

Position of main contact person

Phone Number of main contact person

Must be an Australian phone number.

please use a number that we will be able to contact on the day of the event if required

Email of main contact person

Must be an email address.

Address that the event will take place at

Address

If a venue has not been secured, please use a suburb the event will take place in.

Please provide any details required for ALT to promote your event.

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Declaration

* indicates a required field

The Applicant represents and warrants that this application has been submitted by an authorised representative of the Applicant (e.g. CEO, Chief Financial Officer, General Manager, Director, Chair of the Board, President, authorised manager etc).

Where this Application is submitted in the course of employment by a representative of any kind (e.g. authorised representative or agent) of the Applicant, you: (i) acknowledge and agree that the Applicant is deemed to be jointly and separately bound by this application; and (ii) represent and warrant that you have the authority to represent and bind the Applicant as contemplated by this provision.

By submitting this application form I hereby declare that:

- I agree for my project to be automatically considered in other NSW funding programs;
- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;
- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid; and
- All relevant conflicts of interest have been declared

I agree with the above declaration *

☐ I DO agree

☐ I do NOT agree

Authorisation

Name *

First Name

Last Name

Position *

Phone Number *

Must be an Australian phone number.

Applicant Feedback

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You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

How did you find the online application process?

☐ Very Easy ☐ Easy ☐ Neutral ☐ Difficult ☐ Very Difficult

How many minutes in total did it take you to complete this application?

Must be a number.

Estimate in minutes. e.g. 1 hour is 60 minutes

Please provide any comments or suggestions on any improvements, additions or issues about the application form and / or process that you think we need to consider.

Word count:

Not Eligible

As your Organisation or Group is a current Recipient of Tier 2 or 3 of the Aboriginal Languages Centre Partnership Program, you are currently not eligible to apply for the Aboriginal Languages Week Program 2026 - 2027.

Please contact **1300 036 406** or email Grants@Alt.nsw.gov.au if you have any questions or queries.